



Privacy statement

netVISwerk, with its registered office at Zwartewaterallee 14, 8031 DX Zwolle, is responsible for the processing of personal data as set out in this privacy statement.

Contact details

Zwartewaterallee 14

8031 DX Zwolle

E. info@netviswerk.nl

The Data Protection Officer of netVISwerk can be contacted via info@netviswerk.nl

Personal data we process

netVISwerk processes your personal data because you use our services and/or our website. You have provided us with these data. Please find below an overview of the personal data we process:

- First and last name
- Address details
- Telephone number
- Email address
- IP address
- Data relating to your activities on our website – Internet browser and type of device



Special and/or sensitive categories of personal data we process

Our website does not have the intention to collect data about visitors to the website younger than 16 years of age. Unless they have permission from parents or guardian. However, we cannot check whether a visitor is older than 16 years of age. We therefore advise parents to be involved in the online activities of their children in order to prevent the collection of data about children without parental consent. If you are convinced that we have collected personal data about a minor without your permission, please contact us via info@netviswerk.nl we will then delete this information.

For what purpose and on which basis we process your personal data

netVISwerk processes your personal data for the following purposes:

- to call or email you if this is necessary to carry out our services
- to inform you on changes of our services and products
- to deliver goods and services to you
- if we are required by law to collect your data, for example for our tax returns

Automated decision-making

netVISwerk does not make decisions on the basis of automated processing activities regarding matters which may have considerable consequences for persons.

How long do we retain the personal data?

netVISwerk does not retain your personal data any longer than strictly necessary to realize the purposes for which your data are being collected.



Sharing personal data with third parties

netVISwerk does not sell your personal data to third parties and will only provide these if necessary for the performance of our agreement with you or to comply with a statutory obligation. We conclude processing agreements with companies who process your personal data on our behalf in order to ensure an equal level of security and confidentiality of your personal data. netVISwerk remains responsible for these processing activities.

Cookies or similar techniques we use

netVISwerk only uses technical and functional cookies. And analytical cookies that do not infringe your privacy. A cookie is a small text file that is saved on your computer, tablet or smartphone when you visit our website for the first time. The cookies we use are necessary for the technical operation of the website and your user comfort. They ensure that the website functions properly and they remember, for example, your preferred settings. They also help to optimise our website. You can unsubscribe for cookies by setting your internet browser in such a way that it will no longer save cookies. In addition, you can also delete all previously saved information via the settings of your browser.

Google Analytics

Our website uses statistics programmes such as Google Analytics, a web analysis service offered by Google Inc. ("Google"). Google Analytics uses "cookies" (text files placed on your computer) to help the website analyse how visitors use the site. The information on your use of the website, including the IP address, generated by the cookie is transferred to Google and saved on their servers. Google uses this information to monitor how you use the website, to draw up reports about the website activities for website operators and to offer other services relating to website activity an internet use. Google may pass this information on to third parties if it is legally required to do so, or if third parties process the information on Google's behalf. Google will not link your IP address to other data held by Google.



Social buttons

This website includes buttons to promote or share pages via Facebook, LinkedIn or Twitter. These buttons with strings of code belong to the social media themselves and make use of a cookie. This cookie remembers you are logged in, so that you do not have to log in to your social media whenever you wish to share something. In order to see what they do with personal data you can inspect the privacy statements of Facebook, LinkedIn and Twitter.

Embedded content

On our website use can be made of content such as, for example, videos that are hosted on other websites and are unlocked at www.netviswerk.nl. Same as the social buttons, these buttons use cookies. What they do with cookies and personal data can be found in the privacy policy of the service in question.

Changes to privacy statement

This privacy statement is drawn up on the basis of the options on our website. Any changes or amendments on the website may lead to a change of this privacy statement. We therefore advise you to regularly read this privacy statement.

Inspect, change or delete personal data

You are entitled to inspect your personal data, to correct them or delete them. In addition, you are entitled to withdraw your consent for the processing of personal data or to object to the processing of your personal data by netVISwerk. You also have the right to data portability. This means that you may submit a request to send the personal data we have of you in a computer file to you or another organisation mentioned by you. You can send a request for inspection, correction, erasure, data portability of your personal data, request for withdrawal of your consent or objection to the processing of your personal data to info@netviswerk.nl. To make sure that the request for inspection has been made by you, we ask you to send a copy of your identity document along with the request. In this copy, make your passport photo, MRZ (machine readable zone, the zone with numbers at the bottom of



the passport), passport number and Citizen Service Number (BSN) black. This is for the protection of your privacy. We will respond to your request as soon as possible, but within four weeks. Depending on the complexity of the requests and the number of requests, this term may be extended, if necessary, with two months. netVISwerk also points out that you may lodge a complaint with the national regulator, the Dutch Data Protection Authority. This can be done via the following link: <https://autoriteitpersoonsgegevens.nl/nl/contact-met-de-autoriteit-persoonsgegevens/tip-ons>

How do we secure personal data?

netVISwerk is serious about the protection of your personal data and takes appropriate measures to prevent misuse, loss, unauthorised access, accidental data disclosure and unauthorised changes. If you have the impression that your personal data are not properly secured or if there are indications of misuse, please contact info@netviswerk.nl